

## Severe Weather Policy

It is sometimes necessary to close the pre-school because of severe weather problems or other emergencies. Pre-School will only be closed as a last resort, and the times this actually happens are rare.

Before the management decides upon closure the following considerations will be made in line with our onsite primary school:-

- Are access roads safe?
- Are there on site hazards?
- Will there be enough staff to supervise?
- Can a reasonable temperature be maintained?
- Are the toilet facilities and water operational?
- Will there be emergency help on site if necessary?

If overnight the weather has caused problems and through local radio reports the police are requesting people only go out in emergencies, the management will if possible attempt to access the site and access the situation and possibility of confirming opening normal hours or shorter hours, this will be in liaison with the attached primary school.

If there are serious weather problems - floods, storms or snow, then Isle of Wight Radio (107 & 102 FM), will broadcast warnings, school, pre-school and other building or appointed closures and cancellations. Parents are advised of this procedure and to listen out for closure of our attached school. The rule of thumb being that if the attached school closes, so do we.

If the management makes the decision to keep the building open, staff will be required to attend work for your normal hours unless otherwise stated. If staff are unable to gain access to work from their home town or village due to inaccessible roads, staff are required to phone the management and advise them.

Should it be necessary to close the pre-school during opening times, staff are to assist in keeping the children safe while management contact the parents for early collection. When the number of children become low enough the staff members living furthest away will leave first.

If severe weather warning occurs showing expected weather disruptions, staff will be expected to work from home to update children's assessment profiles and pre-plan future adult led activities.

Any time off due to the settings closure, due to severe weather will be credited at the discretion of the management, if the setting is open but families fail to attend no credit will occur.