

Parental Involvement Policy

Parents or carers are the first educators of their children. The aim of the group is to support parents in their essential role and to see parents as partners in our role of caring for the welfare of the child and providing educational experiences for their children. We aim for the key person or buddy to feedback on the daily welfare routines of your child. By providing us with information on their child's needs and ongoing interests we are able to tailor and provide individual experiences and activities. We ask parent to share information about their child to support us in working with other settings and outside agencies to provide the best for their child. Accidents, existing injuries and incidents are recorded and shared with parents alongside any concerns for the child's welfare which is paramount. We aim for parents to feel comfortable within the setting and confident of our role as carers and educators.

To do this we will:

- Ensure all new parents are aware of the group's systems and policies.
- Make parents aware of the location of their child's work and clearly state they have access to this work along with any information recorded on their child.
- Maintain a profile of the child's work and observations made on them either in written or electronic format. Parents will have access to their child's profile at all times. The online learning journal, Tapestry is used to record each child's developmental progress allowing assessments to be tracked by staff and parents.
- Involve the main carers in shared record keeping about their children/child both formally and informally, ensuring that parents have access to written records. Access to an electronic version of an on line learning journal, such as Tapestry will be able to be accessed with secured information provided to enable them to add their own photos and observations from home.
- Keep parents informed by regular newsletters which can be made available in large print, audio or another language. Information is also displayed on the notice board. Home-Link books can be provided to aid communication if required by parents to share information between the key person and parent.
- Encourage parents to take an active role in the group through helping at events or attending arranged parent activity sessions and providing them with opportunities to comment freely on the setting through regular questionnaires. Listen to and act on parent's views, ideas and concerns. All parent/carers are welcome to come in and share their life experiences with the group and be involved in special fun days.
- Provide opportunities for parents to learn about the EYFS framework and young children's learning both in Pre-school and at home. Information will be provided within the setting. The key person will be sharing information regularly informally or formally at parent chats.
- Share and provide information and support to parents when accessing outside agencies to extend activities to address any additional needs of the child. This could be to provide strategies for social and emotional development, communication and language, physical skills or parenting support.
- Any parent volunteering to help the group needs to be aware they are there for all children and will be asked to complete an online Disclosure and Barring System (DBS) safety check beforehand.
- Ensure all parents are clear on our complaints procedure to address any queries or suggestions to the management of the setting or if they feel necessary to register any complaint with OSTED.
- We will display and pass on information on events, activities and training programmes to our families from our adjoining school, and Children's Centre

